

LAUREL HIGHLANDS SCHOOL DISTRICT
“All Postings are subject to Board’s actual hiring”

TO: ALL PROFESSIONAL PERSONNEL
FROM: DR. GARY M. BRAIN, SUPERINTENDENT
SUBJECT: POSTING OF PROFESSIONAL POSITION
DATE: JULY 18, 2008

INFORMATION FOR ALL APPLICANTS:

(1) TITLE: *ITINERANT ART TEACHER - LAUREL HIGHLANDS ELEMENTARY SCHOOLS*

CERTIFICATION

REQUIRED: Valid Pennsylvania Certificate to teach Art K-12

Please Note: A copy of your certification(s) must be attached to your letter of interest/application for this job. You must indicate the certification(s) that you possess and the qualifications as it relates to the particular job for which you are applying.

JOB DESCRIPTION: To Teach Art classes at the Laurel Highlands Elementary Schools in accordance with the guidelines and schedules as designated by the building principal.

Effective Date:

To Be Determined.

Salary:

In Accordance with the Teacher/Board Contract.

Applications:

Applications will be received in the Office of the Superintendent, 304 Bailey Avenue, Uniontown, PA 15401, *until 12:00 NOON, THURSDAY, JULY 24, 2008*

of applicants who are not currently employed by the Laurel Highlands School District. It is your responsibility to make sure your file is complete.

A. *L.H. Professional Application, completed in full*

B. *All Transcripts*

C. *Valid Act 34, Act 151, FBI Clearances*

Note: These Clearances must be within last 12 months of posting date. If current employee is bidding on position, new Clearances must be obtained. The School District will reimburse current permanent employees for costs incurred

D. *Teaching Certificate(s)*

E. *Proof of passing any appropriate National Teacher Exams*

F. *Resume*

G. *Three Letters of Reference*

H. *TB Tine Test or Chest X-Ray*

I. *Proof of QPA*

“Laurel Highlands is an Equal Opportunity Employer”
(PLEASE SEE REVERSE SIDE)