

LAUREL HIGHLANDS SCHOOL DISTRICT

“All postings are subject to Board’s actual hiring and contingent upon incumbent’s retirement”

TO: ALL PROFESSIONAL PERSONNEL
FROM: DR. GARY M. BRAIN, SUPERINTENDENT
SUBJECT: POSTING OF PROFESSIONAL POSITIONS
DATE: JUNE 20, 2008

INFORMATION FOR ALL APPLICANTS:

(1) POSITION: MUSIC TEACHER - LAUREL HIGHLANDS MIDDLE SCHOOL

CERTIFICATION

REQUIRED: Valid Pennsylvania Certificate to teach Music (K-12)

JOB DESCRIPTION: To teach Music classes at the Laurel Highlands Middle School in accordance with the guidelines and schedules as designated by the building principal.

**A. Effective Date:
To Be Determined.**

**B. Salary:
In Accordance with the Teacher/Board Contract.**

**C. Applications:
Applications will be received in the Office of the Superintendent, 304 Bailey Avenue, Uniontown, PA 15401, until NOON, THURSDAY, JUNE 26, 2008.
Please fax (724-437-8929), email (peggk@lhsd.org), or drop off your bid to Kim Pegg at the Central Office. To ensure that your bid has been received, please call Kim to confirm, 724-437-2821, extension 1003. We will not be held responsible for bids not received.**

Information required of applicants who are not currently employed by the Laurel Highlands School District. It is your responsibility to make sure your file is complete.

- A. L.H. Professional Application, completed in full*
- B. All Transcripts*
- C. Valid Act 34, Act 151, and FBI Clearances*
- D. Teaching Certificate(s)*
- E. Proof of passing any appropriate National Teacher Exams*
- F. Resume*
- G. Two Letters of Reference*
- H. TB Tine Test or Chest X-Ray*
- I. Proof of QPA*

“Laurel Highlands is and Equal Opportunity Employer”

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FROM: DR. GARY M. BRAIN, SUPERINTENDENT
SUBJECT: POSTING OF PROFESSIONAL POSITIONS
DATE: JUNE 20, 2008

INFORMATION FOR ALL APPLICANTS:

TITLE: BIOLOGY TEACHER - LAUREL HIGHLANDS HIGH SCHOOL

CERTIFICATION

REQUIRED: Valid Pennsylvania Certificate to Teach Biology.

Please Note: A copy of your certification(s) must be attached to your letter of interest/application for this job. You must indicate the certification(s) that you possess and the qualifications as it relates to the particular job for which you are applying.

JOB DESCRIPTION: To Teach Biology classes at the Laurel Highlands High School in accordance with the guidelines and schedules as designated by the building principal.

**A. Effective Date:
To Be Determined.**

**B. Salary:
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Information required of applicants who are not currently employed by the Laurel Highlands School District. It is your responsibility to make sure your file is complete.

A. PA Standard Application, completed in full

B. All Transcripts

C. Valid Act 34, Act 151, and FBI Clearances

Please Note: These Clearances must be within last 12 months of posting date. If current employee is bidding on position, new Clearances must be obtained. It is the sole responsibility of the permanent employees for costs incurred.

D. Teaching Certificate(s)

E. Proof of passing any appropriate National Teacher Exams

F. Resume

G. Two Letters of Reference

H. TB Tine Test or Chest X-Ray

I. Proof of QPA

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TO: ALL PROFESSIONAL PERSONNEL
FROM: DR. GARY M. BRAIN, SUPERINTENDENT
SUBJECT: POSTING OF PROFESSIONAL POSITIONS - SPECIAL EDUCATION TEACHERS
DATE: JUNE 20, 2008

INFORMATION FOR ALL APPLICANTS:

TITLE: **SPECIAL EDUCATION TEACHER - HATFIELD ELEMENTARY SCHOOL**
Elementary Special Education Teacher should be highly qualified in Elementary
SPECIAL EDUCATION TEACHER - MARSHALL ELEMENTARY SCHOOL
Elementary Special Education Teacher should be highly qualified in Elementary
SPECIAL EDUCATION TEACHER - MIDDLE SCHOOL
Middle School Special Education Teacher should be highly qualified in Content Area or able to house
SPECIAL EDUCATION TEACHER - SENIOR HIGH SCHOOL
High School Special Education Teacher should be highly qualified in Science or able to house in Science

REQUIREMENT

REQUIRED: Valid Pennsylvania Certification to teach Special Education.
Please Note: A copy of your certification(s) must be attached to your letter of interest/application for this job. You must indicate the certification(s) that you possess and the qualifications as it relates to the particular job for which you are applying.

JOB DESCRIPTION: To teach Special Education Classes in the Laurel Highlands School District in accordance with the guidelines and schedules as designated by the school principal.

- A. **Effective Date:**
To Be Determined.
- B. **Salary:**
In accordance with the Teacher/Board Contract.
- C. **Applications:**
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Information required of applicants that are not currently employed by the Laurel Highlands School District. It is your responsibility to make sure your file is complete.

- 1. PA Standard Professional Application, completed in full
- 2. Copy of Teaching Certificate(s)
- 3. Three Letters of Reference
- 4. Valid Act 34, Act 151 and FBI Clearances
Please Note: These Clearances must be within last 12 months of posting date. If current employee is bidding on position, new Clearances must be obtained. It is the sole responsibility of the permanent employees for costs incurred.
- 5. Resume
- 6. Health Information:
 - a. Record of Physical Examination
 - b. Record of TB Test and/or Chest X-Ray
- 7. QPA Documentation
- 8. All Transcripts
- 9. Proof of Passing any appropriate National Teacher Exams

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FROM: DR. GARY M. BRAIN, SUPERINTENDENT
SUBJECT: POSTING OF PROFESSIONAL POSITIONS
DATE: JUNE 20, 2008

INFORMATION FOR ALL APPLICANTS:

TITLE: CHEMISTRY TEACHER - LAUREL HIGHLANDS HIGH SCHOOL

CERTIFICATION

REQUIRED: Valid Pennsylvania Certificate to Teach Chemistry.

Please Note: A copy of your certification(s) must be attached to your letter of interest/application for this job. You must indicate the certification(s) that you possess and the qualifications as it relates to the particular job for which you are applying.

JOB DESCRIPTION: To Teach Chemistry classes at the Laurel Highlands High School in accordance with the guidelines and schedules as designated by the building principal.

**A. Effective Date:
To Be Determined.**

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B. All Transcripts

C. Valid Act 34, Act 151, and FBI Clearances

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D. Teaching Certificate(s)

E. Proof of passing any appropriate National Teacher Exams

F. Resume

G. Two Letters of Reference

H. TB Tine Test or Chest X-Ray

I. Proof of QPA

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INFORMATION FOR ALL APPLICANTS:

POSITION: HEALTH/PHYSICAL EDUCATION TEACHER -
LAUREL HIGHLANDS MIDDLE SCHOOL

CERTIFICATION REQUIRED: Valid Pennsylvania Certification to teach Health and Physical Education.

JOB DESCRIPTION: To teach Health and Physical Education classes at the Laurel Highlands Middle School in accordance with the guidelines and schedules as designated by the building principal.

**A. Effective Date:
To Be Determined.**

**B. Salary:
In Accordance with the Teacher/Board Contract.**

**C. Applications:
Applications will be received in the Office of the Superintendent, 304 Bailey Avenue, Uniontown, PA 15401, until 12:00 NOON, on THURSDAY, JUNE 26, 2008.
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- F. Resume**
- G. Three Letters of Reference**
- H. TB Tine Test or Chest X-Ray and Proof of Physical**
- I. QPA Form**

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(PLEASE SEE REVERSE SIDE)