



Laurel Highlands School District

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Jesse T. Wallace, III, M.Ed.
Superintendent

Gregory S. Hensh, C.P.A.
Business Manager

Lori DiCenzo, M.S.
*Acting Director of Special Education
and Pupil Personnel Services*

Randy L. Miller, M.Ed.
Director of Curriculum

Jessica Scott, M.Ed.
*Director of Federal
Programs/ Data Analyst*

Richard Barron
*Chief of Police/Security
Attendance Officer/Discipline Review*

Zachary Just
PIMS Coordinator

Craig McKee
*Supervisor of Buildings &
Grounds*

Gerald Lofstead, M.A.
Food Service Director

In order to build a more unified partnership with local businesses, Laurel Highlands School District would like to gather hiring information to pass onto to prospective students/employees and to support our local businesses by distributing the facts about jobs available in the area. Please take the time to complete the information below and return to Mr. Randy Miller.

Company Name: _____

Address: _____

Type of Company (manufacturing, defense, etc.): _____

Number of employees currently working: _____

Job Descriptions: _____

Skills needed: _____

Top 5 skill priorities needed: _____

Exp. or Education needed: _____

Number of jobs available **immediately**: _____ Beginning Salary: _____

Positions available: _____

Number of jobs available in **6 months**: _____ Beginning Salary: _____

Positions available: _____

Number of jobs available in **1 year**: _____ Beginning Salary: _____

Positions available: _____

Contact Information if interested in position: _____

What skills do employees / job candidates lack: _____