

# REGULAR MEETING

## APRIL 17, 2008

The Board of Directors of the Laurel Highlands School District met in Regular Session on Thursday, April 17, 2008 at 7:00 p.m., with President Angelo Giachetti presiding. The Meeting was held in the Auditorium of the Middle School, Hookton Avenue, Uniontown, Pennsylvania. The Meeting was opened with Silent Meditation and Salute to the Flag led by President Giachetti.

ROLL CALL: *Present at the Meeting were Lyn Andaloro, Beverly Beal, Mary Conway, William Elias, Angelo Giachetti, Curtis Jacobs, Norma Santore, Jim Tobal, and Thomas Vernon.*

*There being 9 Present at Roll Call.*

President Director Giachetti announced that Items B-6, B/G-1, and P-2 were being removed from the Agenda and that there was an Addendum, otherwise the Agenda was as presented. Also, for the record there was a Work Session with an Executive Session (for Legal and Personnel Matters) prior to the meeting tonight, and there will be a short one prior to Personnel.

Director Vernon moved and Director Jacobs seconded the motion to adopt the Agenda.

### VOTE

Andaloro, Yea	Elias, Yea	Santore, Yea
Beal, Yea	Giachetti, Yea	Tobal, Yea
Conway, Yea	Jacobs, Yea	Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

### RECOGNITION OF VISITORS AND GUESTS:

**None at this time.**

Director Conway moved and Director Andaloro seconded the motion to approve the Minutes from the Regular Meeting of March 20, 2008.

### VOTE

Andaloro, Yea	Elias, Yea	Santore, Yea
Beal, Yea	Giachetti, Yea	Tobal, Yea
Conway, Yea	Jacobs, Yea	Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

Director Andaloro moved and Director Santore seconded the motion to approve the Attendance Records from Committee Meetings and Work Sessions.

### VOTE

Andaloro, Yea	Elias, Yea	Santore, Yea
Beal, Yea	Giachetti, Yea	Tobal, Yea
Conway, Yea	Jacobs, Yea	Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

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### **PUBLIC ANNOUNCEMENTS:**

Director Conway announced that the Amvets recently awarded their scholarship to a graduating senior.

Director Tobal reported that the Middle School's Physical Education Department recently received a Grant in the amount of \$9800.00. They were purchasing physical education equipment with the grant money.

It was announced that Mr. Edward Zelich, Hatfield Elementary School Principal, had applied for and received a Grant in the amount of \$7500.00 for a bullying prevention program, which will begin at Hatfield Elementary School for the 2008-2009 school year.

The High School is announcing a technology presentation entitled, "Flip The Switch" in celebration of receiving the Classrooms for the Future Grant. It will be held at the High School on Wednesday, April 23, 2008. For more information, contact Mr. Randy Miller, Assistant Principal at the High School.

Also, the senior class will be going to DiVito Park tomorrow for the visit by former President Bill Clinton.

### **STUDENT RECOGNITION:**

At this point, the Meeting was turned over to Student Representative, Kayla Kadar, for Student Recognition. (*Student Recognition is attached and made a part of the Minutes of this Meeting*)

### **STRATEGIC PLAN AND PUBLIC RELATIONS COMMITTEE:**

#### ***Strategic Planning and Board Policy***

#### **Update on Strategic Planning:**

***Informational:***        ***The Family Reading Night Series continues as follows:  
Tuesday, April 29, 2008, from 6:30 p.m. to 8:00 p.m., at Marshall  
Elementary School.***

***Informational:***        ***The Hopwood Village Project is sponsoring a parade in celebration of  
The National Road Festival on Saturday, May 17, 2008 at 1:00 p.m.  
Students from our school district will participate in the activities at the  
9<sup>th</sup> annual fun event.***

#### **Academic Foundation Report:**

Mr. Tobal reported that the Foundation was in the process of reviewing scholarship applications and would be awarding scholarships in the near future.

#### **COMMUNITY – SCHOOL HEALTH ADVISORY COUNCIL REPORT:**

There was no report at this time.

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### CURRICULUM COMMITTEE:

Director Tobal moved and Director Andaloro seconded the motion to approve permission to award successful bidders for Summer School Staff, as well as Special Education Extended School Year Staff, Speech Therapists and Nurses. (*Attached Exhibit A*)

#### VOTE

Andaloro, Yea	Elias, Yea	Santore, Yea
Beal, Yea	Giachetti, Yea	Tobal, Yea
Conway, Yea	Jacobs, Yea	Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

Director Tobal moved and Director Santore seconded the motion to approve the Salt Works Theatre Company to visit the Laurel Highlands School District on May 1<sup>st</sup> and May 5<sup>th</sup> to deliver four educational dramas for the elementary, middle, and high school students. The performance will focus on Bullying Prevention and Cyber Bullying. The total cost for the performances will be \$2,200. (\$2,000 will be paid with Grant funds). The district will pay the \$200 balance.

#### VOTE

Andaloro, Yea	Elias, Yea	Santore, Yea
Beal, Yea	Giachetti, Yea	Tobal, Yea
Conway, Yea	Jacobs, Yea	Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

**Informational:** *Hatfield Elementary School will hold a Family Reading Night on Wednesday, March 26, 2008 from 6:00 to 8:00 p.m.*

### BUILDINGS AND GROUNDS COMMITTEE:

There was no Action on Item B/G-1 as it was previously removed from the Agenda.

**Informational:** *The Facilities Planning Committee held their regular meeting on April 8, 2008. The next Regular Meeting will be held on May 6, 2008 at 6:00 p.m., in the High School Library.*

Director Andaloro moved and Director Conway seconded the motion to award the successful Quotation for Pest Control Services to Safeway. (*Attached Exhibit B*)

#### VOTE

Andaloro, Yea	Elias, Yea	Santore, Yea
Beal, Yea	Giachetti, Yea	Tobal, Yea
Conway, Yea	Jacobs, Yea	Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

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Director Santore moved and Director Tobal seconded the motion to TABLE the Floor Care Products Bid to the lowest qualified bidder. (*Attached Exhibit C*)

### VOTE

Andaloro, Yea	Elias, Yea	Santore, Yea
Beal, Yea	Giachetti, Yea	Tobal, Yea
Conway, Yea	Jacobs, Yea	Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

Director Andaloro moved and Director Tobal seconded the motion to approve the action on the Feasibility Study and hire the firm of Eckles Engineering, at a cost not to exceed \$15,000.00.

### VOTE

Andaloro, Yea	Elias, Yea	Santore, Yea
Beal, Yea	Giachetti, Yea	Tobal, Yea
Conway, Yea	Jacobs, Yea	Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

Director Santore moved and Director Tobal seconded the motion to TABLE the Bid for Mulch for Elementary Playgrounds. (*Attached Exhibit D*)

### VOTE

Andaloro, Yea	Elias, Yea	Santore, Yea
Beal, Yea	Giachetti, Yea	Tobal, Yea
Conway, Yea	Jacobs, Yea	Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

### **FINANCE, BUDGET & TAXATION COMMITTEE:**

Director Vernon moved and Director Conway seconded the motion to approve the Treasurer and Budget Report. (*Attached Exhibit E*)

### VOTE

Andaloro, Yea	Elias, Yea	Santore, Yea
Beal, Yea	Giachetti, Yea	Tobal, Yea
Conway, Yea	Jacobs, Yea	Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

Director Vernon moved and Director Tobal seconded the motion to approve payment of the General Fund Bills. (*Attached Exhibit F*)

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### VOTE (*PAYMENT OF BILLS*)

Andaloro, Yea  
Beal, Yea  
Conway, Yea

Elias, Yea  
Giachetti, Yea  
Jacobs, Yea

Santore, Yea  
Tobal, Yea  
Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

Director Vernon moved and Director Santore seconded the motion to approve payment of G.O.B. Bills, with an additional bill to Blout for \$2,000.00 (*Attached Exhibit G*)

### VOTE

Andaloro, Yea  
Beal, Yea  
Conway, Yea

Elias, Yea  
Giachetti, Yea  
Jacobs, Yea

Santore, Yea  
Tobal, Yea  
Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

***Informational:***        ***The Investment Report was presented to the Board for their review. (Attached Exhibit H)***

Director Vernon moved and Director Conway seconded the motion to approve the Federal Report. (*Attached Exhibit I*)

### VOTE

Andaloro, Yea  
Beal, Yea  
Conway, Yea

Elias, Yea  
Giachetti, Yea  
Jacobs, Yea

Santore, Yea  
Tobal, Yea  
Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

### FOOD SERVICE COMMITTEE:

Director Elias moved and Director Santore seconded the motion to approve the Cafeteria Report. (*Attached Exhibit J*)

### VOTE

Andaloro, Yea  
Beal, Yea  
Conway, Yea

Elias, Yea  
Giachetti, Yea  
Jacobs, Yea

Santore, Yea  
Tobal, Yea  
Vernon, Abstain\*

There being 8 Yeas and 1 Abstention, the President declared the motion carried.

*\*An Abstention Memorandum for Director Vernon's Abstention is attached and made a part of the Minutes of this meeting.*

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Director Elias moved and Director Tobal seconded the motion to approve the SFP (Summer Food Program) and possible expansion assuming Vo-Tech summer lunches.

### VOTE

Andaloro, Yea  
Beal, Yea  
Conway, Yea

Elias, Yea  
Giachetti, Yea  
Jacobs, Yea

Santore, Yea  
Tobal, Yea  
Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

### TRANSPORTATION COMMITTEE:

There was no report at this time.

Director Vernon moved and Director Jacobs seconded the motion to Go Into Executive Session at 7:45 p.m., for discussion of Personnel and Legal Matters.

### VOTE

Andaloro, Yea  
Beal, Yea  
Conway, Yea

Elias, Yea  
Giachetti, Yea  
Jacobs, Yea

Santore, Yea  
Tobal, Yea  
Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

Director Vernon moved and Director Beal seconded the motion to Return to Regular Session at 8:20 p.m.

### VOTE

Andaloro, Yea  
Beal, Yea  
Conway, Yea

Elias, Yea  
Giachetti, Yea  
Jacobs, Yea

Santore, Yea  
Tobal, Yea  
Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

### HUMAN RESOURCES COMMITTEE: PERSONNEL AND LABOR RELATIONS: *Professional Personnel*

Director Jacobs moved and Director Vernon seconded the motion to approve the Additional Substitute Teachers, Regular Certified Teachers, Emergency Certified Substitutes with/without an Educational Background. (*Attached Exhibit K with Addendum*)

### VOTE

Andaloro, Yea  
Beal, Yea  
Conway, Yea

Elias, Yea  
Giachetti, Yea  
Jacobs, Yea

Santore, Yea  
Tobal, Yea  
Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

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### ***Requests for Retirements/Other Leaves:***

Director Beal moved and Director Jacobs seconded the motion to accept with Regret, the following Retirements:

Mr. Michael E. Crackovich, Fourth Grade Teacher at Clark Elementary School, effective the day following the last work day of the 2007-2008 school year. (Mr. Crackovich has over 36 years of dedicated service in the district)

Mrs. Patricia A. Stefancin, Fourth Grade Teacher at Hatfield Elementary School, effective the day following the last work day of the 2007-2008 school year. (Mrs. Stefancin has over 33 years of dedicated service in the district)

Mrs. Sandra J. Long, First Grade Teacher at Marshall Elementary School, effective the day following the last work day of the 2007-2008 school year. (Mrs. Long has over 34 years of dedicated service in the district)

Mrs. Judith Hanzes, Second Grade Teacher at Marshall Elementary School, effective the day following the last work day of the 2007-2008 school year. (Mrs. Hanzes has over 35 years of dedicated service in the district)

### VOTE

Andaloro, Yea  
Beal, Yea  
Conway, Yea

Elias, Yea  
Giachetti, Yea  
Jacobs, Yea

Santore, Yea  
Tobal, Yea  
Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

### ***Conferences Requests:***

Director Beal moved and Director Vernon seconded the motion to approve the Conference Requests as follows:

Request by Mrs. Mary Macar to attend a Safe Schools Conference, May 4-5, 2008 in Hershey, Pennsylvania. There is no cost to the school district. *(Mrs. Macar is a presenter at the Conference)*

Request by Jeanne Moore and the Power Teaching Team from Clark Elementary School Tto participate in the Governor's Institute for Data Driven Instructional Practices in Reading And Mathematics, July 13-18, 2008, in Hershey, PA. Via this experience, the group will Acquire "trainer status" and be qualified to train other teachers within our district on the Power Teacher Instructional Cycle. The only cost, to be paid with Federal Funds, will be for Travel and some meals.

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Request by the Director of Federal Programs and Elementary Education to participate in the 2008 Governor's Institute for Data Driven Instructional Practices in Reading and Mathematics, July 13-18, 2008, in Hershey, PA. The only cost, to be paid with Federal Funds, will be for travel and some meals.

### VOTE (*ALL THREE CONFERENCES*)

Andaloro, Yea	Elias, Yea	Santore, Yea
Beal, Yea	Giachetti, Yea	Tobal, Yea
Conway, Yea	Jacobs, Yea	Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

### ***Support Personnel:***

Director Tobal moved and Director Andaloro seconded the motion to approve the Additional Substitute Employees for Support Personnel. (*Attached Exhibit K, with Addendum*)

### *SERVICE PERSONNEL (CAFETERIA, CUSTODIAL, MAINTENANCE)*

*CLERICAL PERSONNEL*

*SECURITY PERSONNEL*

*PARAPROFESSIONALS*

*HEALTH ROOM AIDES*

*TECHNICAL SUPPORT STAFF*

### VOTE

Andaloro, Yea	Elias, Yea	Santore, Yea
Beal, Yea	Giachetti, Yea	Tobal, Yea
Conway, Yea	Jacobs, Yea	Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

Director Beal moved and Director Jacobs seconded the motion to approve the Updated Paraprofessional Placement List. (*Attached Exhibit L*)

### VOTE

Andaloro, Yea	Elias, Yea	Santore, Yea
Beal, Yea	Giachetti, Yea	Tobal, Yea
Conway, Yea	Jacobs, Yea	Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

***There was no Action on Item P-6 (Selection of Special Education/Elementary Education Teacher of Homebound Students) as it was previously removed from the Agenda.***

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### ATHLETIC AND EXTRA-CURRICULAR ACTIVITIES COMMITTEE:

Director Jacobs moved and Director Elias seconded the motion to Abolish the Assistant Athletic Director Position and the Assistant Equipment Manager position.

#### VOTE

Andaloro, Yea  
Beal, Yea  
Conway, Yea

Elias, Yea  
Giachetti, Yea  
Jacobs, Yea

Santore, Yea  
Tobal, Yea  
Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

Director Jacobs moved and Director Tobal seconded the motion to hire the Athletic Positions and other staffing for the 2008-2009 school year, Items 1, 3, 5, 6, 7, 9, 10, 11, 12, 14, 15, 16, 16, 18, 20, 21, 22, and all volunteer coaches and the Cheerleader Sponsor. These positions are for a one year contract (*Others would be voted on individually*) (*Attached Exhibit M*)

#### VOTE

Andaloro, Yea  
Beal, Yea  
Conway, Yea

Elias, Nay  
Giachetti, Yea  
Jacobs, Yea

Santore, Yea  
Tobal, Yea  
Vernon, Yea

There being 8 Yeas and 1 Nay, the President declared the motion carried.

Director Jacobs moved and Director Beal seconded the motion to hire Mark John as the Head Girls Basketball Coach for a one year contract. (*Attached Exhibit M*)

#### VOTE

Andaloro, Yea  
Beal, Yea  
Conway, Yea

Elias, Yea  
Giachetti, Yea  
Jacobs, Yea

Santore, Yea  
Tobal, Yea  
Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

Director Jacobs moved and Director Vernon seconded the motion to hire William Fabery, Jr., as the Assistant Ninth Grade Football Coach, for a one year contract. (*Attached Exhibit M*)

#### VOTE

Andaloro, Yea  
Beal, Yea  
Conway, Yea

Elias, Yea  
Giachetti, Yea  
Jacobs, Yea

Santore, Yea  
Tobal, Yea  
Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

Director Jacobs moved and Director Elias seconded the motion to hire James Roddy and William Hughes, as the Two 7<sup>th</sup> & 8<sup>th</sup> Grade Assistant Football Coaches, for a one year contract. (*Attached Exhibit M*)

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### VOTE (TWO 7<sup>TH</sup> & 8<sup>TH</sup> GRADE ASST FOOTBALL COACHES)

Andaloro, Yea	Elias, Yea	Santore, Yea
Beal, Yea	Giachetti, Abstain*	Tobal, Yea
Conway, Yea	Jacobs, Yea	Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

*An Abstention Memorandum Form for Director Giachetti's Abstention is attached and made a part of the minutes of this meeting.*

Director Jacobs moved and Director Elias seconded the motion to hire Michael Smith, Jr., as the Assistant Athletic Director/Assistant Equipment Manager, for a one year contract.

*(Attached Exhibit M)*

### VOTE

Andaloro, Yea	Elias, Yea	Santore, Yea
Beal, Yea	Giachetti, Yea	Tobal, Yea
Conway, Yea	Jacobs, Yea	Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

Director Jacobs moved and Director Vernon seconded the motion to RePost the Head 7<sup>th</sup> & 8<sup>th</sup> Grade Boys Soccer Coach and the Assistant 7<sup>th</sup> & 8<sup>th</sup> Grade Boys Soccer Coach.

### VOTE

Andaloro, Yea	Elias, Yea	Santore, Yea
Beal, Yea	Giachetti, Yea	Tobal, Yea
Conway, Yea	Jacobs, Yea	Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

Director Jacobs moved and Director Elias seconded the motion to award the successful quote for Reconditioning of Football Equipment to Riddell, the lowest qualified bidder.

*(Attached Exhibit N)*

### VOTE

Andaloro, Yea	Elias, Yea	Santore, Yea
Beal, Yea	Giachetti, Yea	Tobal, Yea
Conway, Yea	Jacobs, Yea	Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

### LEGAL ADVISEMENT:

#### *Grievances:*

Mr. Frankhouser reported that there were No Grievances at the Board level at this time.

### SOLICITOR'S REPORT:

Mr. Frankhouser advised the Board that there were two names left off of the Summer School Staff Roster and action should be taken at this time to amend the Summer School Roster to include the names of Matt Kalich as a Summer School Administrator and Barb Rockwell as an elementary teacher.

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Director Vernon moved and Director Beal seconded the motion to amend the Summer School Staff Roster to include Matt Kalich as a Summer School Administrator and Barb Rockwell as a Summer School Administrator.

### VOTE

Andaloro, Yea	Elias, Yea	Santore, Yea
Beal, Yea	Giachetti, Yea	Tobal, Yea
Conway, Yea	Jacobs, Yea	Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

Director Jacobs moved and Director Vernon seconded the motion to approve the In Loco Parentis Requests. (*Attached Exhibit O with addition*)

### VOTE

Andaloro, Yea	Elias, Yea	Santore, Yea
Beal, Yea	Giachetti, Yea	Tobal, Yea
Conway, Yea	Jacobs, Yea	Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

Director Vernon moved and Director Beal seconded the motion to approve the Right-of-Way with Columbia Gas. (*Attached Exhibit P*)

### VOTE

Andaloro, Yea	Elias, Yea	Santore, Yea
Beal, Yea	Giachetti, Yea	Tobal, Yea
Conway, Yea	Jacobs, Yea	Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

### GENERAL MATTERS:

#### ***Vocational-Technical School Report:***

There was no Report at this time. The Regular monthly meeting will be held on Monday, April 28<sup>th</sup> at 6:00 p.m.

#### ***Intermediate Unit Report:***

Director Andaloro advised the Board that she will not officially take office until June 26<sup>th</sup> after she attends an Orientation Session and the Board reorganizes. There would be no report until after that time.

### OTHER BUSINESS:

Director Beal moved and Director Vernon seconded the motion to approve Paul Sprowls Agency, Inc. as the Agent of Record for the Workers Compensation Insurance.

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### VOTE (*AGENT OF RECORD*)

Andaloro, Yea  
Beal, Yea  
Conway, Yea

Elias, Yea  
Giachetti, Yea  
Jacobs, Yea

Santore, Yea  
Tobal, Yea  
Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

Director Beal moved and Director Vernon seconded the motion to accept the additional Faculty Retirements, with regret:

Mrs. Ruth Painley, Second Fourth Grade Teacher at Marshall Elementary School, effective the day following the last work day of the 2007-2008 school year. (Mrs. Painley has over 36 years of dedicated service in the district)

Mr. Matthew Stanish, English Teacher at the Middle School, effective the day following the last work day of the 2007-2008 school year. (Mr. Stanish has over 34 years of dedicated service in the district)

### VOTE

Andaloro, Yea  
Beal, Yea  
Conway, Yea

Elias, Yea  
Giachetti, Yea  
Jacobs, Yea

Santore, Yea  
Tobal, Yea  
Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

Director Vernon moved and Director Elias seconded the motion to hire Richard Barron as the Chief of Security for the Laurel Highlands School District, beginning the second week of July, 2008, at a salary of \$49,000.00, with no benefits. This is a three year, 240 day contract, the first six months being a probationary period.

### VOTE

Andaloro, Yea  
Beal, Yea  
Conway, Yea

Elias, Yea  
Giachetti, Yea  
Jacobs, Yea

Santore, Yea  
Tobal, Yea  
Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

Director Tobal moved and Director Elias seconded the motion to approve the Tentative School Calendar for the 2008-2009 school year. (*Attached Exhibit*)

### VOTE

Andaloro, Yea  
Beal, Yea  
Conway, Yea

Elias, Yea  
Giachetti, Yea  
Jacobs, Yea

Santore, Yea  
Tobal, Yea  
Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

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Director Beal moved and Director Jacobs seconded the motion to approve the continuation of the Good Cause Leave for an employee as presented.

### VOTE

Andaloro, Pass  
Beal, Yea  
Conway, Yea

Elias, Yea  
Giachetti, Yea  
Jacobs, Yea

Santore, Yea  
Tobal, Yea  
Vernon, Abstain\*

There being 9 Yeas, the President declared the motion carried.

*\*An Abstention Memorandum Form for Director Vernon's Abstention is attached and made a part of the Minutes of this meeting.*

### **PUBLIC COMMENT:**

Y None at this time.

Director Andaloro moved and Director Vernon seconded the motion to Adjourn at 8:47 p.m.

### VOTE

Andaloro, Yea  
Beal, Yea  
Conway, Yea

Elias, Yea  
Giachetti, Yea  
Jacobs, Yea

Santore, Yea  
Tobal, Yea  
Vernon, Yea

There being 9 Yeas, the President declared the motion carried.

Respectfully submitted,