

**PHYSICIAN'S RECOMMENDATION FOR HOMEBOUND INSTRUCTION
LAUREL HIGHLANDS SCHOOL DISTRICT
304 BAILEY AVENUE
UNIONTOWN, PA 15401
PHONE: 724-437-4741
FAX: 724-437-5653**

Student Name _____ Birth Date _____ Age _____
Address _____ Telephone _____ Home _____
_____ Other _____

Parent/Guardian _____
School Attending _____ Course of Study _____

Diagnosis: _____

Description of Disability _____

Is the child physically/emotionally unable to attend a regular public school? YES NO

Explain: _____

Is homebound instruction medically necessary? YES NO

If yes, indicate the probable number of weeks student will be unable to attend school:

4-6 weeks 6-9 weeks

Indicate any special recommendations regarding teaching:

Physician Printed Name: _____

Physician Signature: _____ Date: _____

Address: _____

Telephone: _____ Fax: _____

.....

Homebound Coordinator Signature: _____

Approved Start Date: _____ Expiration Date: _____

Denied – Reason _____

****Please note:** If mental health is the reason for homebound instruction see attached sheet for additional requirements.

HOMEBOUND POLICY

During recent actions taken by the State Board of Education on Chapter 11, Student Attendance, a revision was made to Section 11.25 "Temporary excusals due to illness or other urgent reasons." Homebound instruction is for students who have a physical or emotional handicapping condition causing them to be excused from school at least four weeks but may not exceed 3 months without approval from the State Department. Homebound is not a permanent placement.

Students who require homebound instruction due to emotional conditions must be diagnosed by a licensed psychologist, licensed social worker, or psychiatrist. Mental health diagnosis will not be accepted from primary care physicians or general practitioners. In addition, the following information must accompany the diagnosis:

- Permission to obtain/release information with the mental health specialist.
- Documentation of compliance with prescribed therapy such as recommended counseling and/or medication if prescribed. If the student does not comply with recommended treatment, homebound instruction will not be granted or will be terminated if the student discontinues treatment during the homebound period.

The school district in conjunction with the mental health specialist may devise a transition plan to assist the student in returning to school.

Students who are pregnant will not be approved for homebound services unless the student is bed ridden and submits a statement from their physician explaining medical necessity for confinement at home. Once the student is released by the physician, the student is expected to return to school.

Student progress must be reviewed at least once every nine-week grading period to determine the success of homebound instruction. If the student is not progressing academically, the school district may consider another placement.

Students who are noncompliant with homebound instruction will be brought before the Disciplinary Review Board to determine alternative placement.

Homebound Teacher Responsibility

The Homebound teacher will provide the Homebound Coordinator with time sheets on a biweekly basis. A calendar or journal of visits along with documentation of the work ethic of the student must also be turned in on a weekly basis. For example, student not home, refusal to work, unprepared for visit, assignments completed, and record of assigned homework.

Homebound teachers must submit time sheets on a biweekly basis (by Friday before payday). The timesheet will not be approved or submitted unless Homebound daily logs are attached and student work is turned in to classroom teacher.

Homebound teachers must gather assignments in one week increments from classroom teachers and return them the following week.

Homebound teachers must be present when students are completing exams. The homebound teacher will collect the exam upon completion and return it to the classroom teacher.

Classroom Teacher Responsibility

Classroom teachers will provide homebound teacher with weekly assignments and materials. The Homebound teacher is not responsible for designing instructional activities, only to deliver the instruction per classroom teacher.

Classroom teachers will grade student papers, exams, and assign final grades. Communication between classroom teachers and homebound teachers will be ongoing throughout the duration of the homebound instruction.

The classroom teacher must develop an alternative assignment for the homebound student.

Parent Responsibility

The parent will assure that an adult is present in the home while the homebound teacher is instructing the student.

The parent will provide a quiet, well lit area in which the teacher and student can work. This area should be away from distractions of other family members, pets and noise from television or radios.

The parent will assure that the student is at home and available for instruction per the time previously arranged by the homebound teacher.

The parent will assure that the student will comply with treatment recommendation of the physician (medication, therapy, counseling, etc.) Failure to comply with these recommendations may result in loss of homebound services.

Student Responsibility

The student shall be home and ready to work with the homebound teacher at the pre-arranged times.

The student will cooperate with the homebound teacher and complete assignments during the homebound instructional lesson.

The student will complete homework assignments prior to the next visit by the homebound teacher.