



Laurel Highlands School District

304 Bailey Avenue, Uniontown, Pennsylvania 15401
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Jesse T. Wallace, III, D.Ed.
Superintendent

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and Pupil Personnel Services

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Director of Curriculum

Jason Johns
Director of Federal
Programs/Assistant
Curriculum/
Food Service Director

Richard Barron
Chief of Police/Security
Attendance Officer/Discipline Review
Transportation Director

Paul Eckert
PIMS Coordinator

Nick Gulino
Supervisor of Buildings &
Grounds

CHANGE OF ADDRESS FORM

Please be advised that the Pennsylvania Department of Education is requiring that we closely scrutinize the enrollment documentation for our students due to the need for accuracy in reporting.

Addresses cannot be changed without a current Proof of Residency. Please provide to the school building secretary, for each student, a *current* proof of residency for your street address and contact phone number(s). PO Boxes are not sufficient; we must have a valid 911 address.

Acceptable Proof of Residency:

- Utility Bill (no more than 30 days old)
- U.S. Post Office official change of address form
- Renter's Lease (notarized)

STUDENT NAME (one form per building): _____

OLD ADDRESS INFORMATION

Street Address: _____ Apt. # if applicable: _____
City: _____ State: PA Zip Code: _____

NEW ADDRESS INFORMATION

Physical Street Address: _____ Apt. # if applicable: _____
City: _____ State: PA Zip Code: _____
P.O. Box (mailing only-if applicable) _____ City/Zip Code (if different): _____
Household Contact #: _____
Parent/Guardian signature: _____ Print name: _____

If you live outside of the Laurel Highlands School District area, you will need to immediately enroll your student(s) in the district of residence, or you can arrange to pay tuition to the Laurel Highlands School District. All student records will be sent to the new school upon request. If you continue to attend a Laurel Highlands School District building, you will be billed for tuition starting from the date of the move. Any questions, please contact the Attendance Officer.

Respectfully,

Richard A. Barron
Chief of Police / Security
Attendance Officer LHSD