

LAUREL HIGHLANDS HIGH SCHOOL
Junior Experience Plan: Job Interview Verification Form

Name: _____ Homeroom: _____

Date of Job Interview: _____

Job Interview Information:

Place of Interview (Business Name): _____

Type of Organization: _____

Address: _____

Street

City

State

Zip Code

Contact Information: _____

Person Conducting Interview

Position

Phone

Extension

Interviewer, Please complete the following information on the outcome of the interview

	Outstanding	Good	Average	Poor
Appearance				
Communication Skills				
Promptness				
Body Language				
Preparedness				
Cooperation				

Signature: _____ **Date:** _____

Thank you for helping Laurel Highlands prepare all of our students for success upon graduation. Your assistance in this important educational experience is greatly appreciated.